



## **CHARGING and REMISSIONS POLICY**

**This is a statutory policy which has been agreed by the Governing Body of Monksdown Primary School.**

The school's charging policy is in line with DfE requirements and current legislation. The school aims to provide a broad, balanced curriculum and a rich, exciting learning environment. The school budget covers all statutory teaching and learning curriculum needs but charges may be levied or voluntary contributions requested to provide for specific activities.

The charging policy is consistent with the school's Equalities Scheme and will ensure that no child or member of the school community is prejudiced on the grounds of race, gender, social status or sexual orientation.

### **School Trips**

Voluntary contributions will be requested. Children will not be excluded for non-payment but trips may be cancelled if there are insufficient funds.

### **Residential Visits**

The school organizes a residential/adventure residential visits in school time which provides a variety of outdoor activities and experiences. The children are charged the cost of board, lodging and travel expenses, however the majority of the cost is covered by a charitable contribution by the 'Eric Wright Trust' and some school fund. If parents are experiencing financial difficulty they are invited to speak in confidence to the Headteacher.

### **Extended day facilities**

We offer a breakfast club each morning for working parents or families who have other reasons granted at the discretion of the Headteacher. A small charge is required, payable on the 1<sup>st</sup> day of the week.

### **Swimming**

The school organizes swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place and we ask parents for their written permission for their child to take part in swimming lessons.

### **Specialist Resources**

All materials and text books are provided free of charge for lessons that occur in school. However for some after school clubs, a small charge will be made e.g. Fencing, Card making etc.

### **Special Events**

Voluntary contributions will be sought for special events at school such as visiting theatre companies, special workshops, arts events, French week etc.

### **Damage/Loss to Property**

A charge will be levied in respect of willful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

**Remissions**

The Headteacher or *Governing Body* may decide to remit in full or part, charges in respect of a particular pupil or activity if it is felt reasonable in the circumstance.

**Lettings**

The school may make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the *Finance Committee*.

**19<sup>th</sup> September 2012**

**Presented to the *Governing Body* - 1<sup>st</sup> November 2012**

**Agreed by the *Governing Body* on 1<sup>st</sup> November 2012 - to be reviewed every two years**

**Signed by the *Governing Body* .....**

**Signed by Headteacher .....**

**Reviewed October 2014**

**Reviewed Summer Term 2017**