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Important Information about Holidays taken during term time

24th June 26

Dear Families of Monksdown,

Monksdown Primary School is determined to do everything they can to ensure your child has the very best start in life. An essential part of this is that every child is punctual and attends school. As a parent or carer, you have an important part to play. Your child has the right to a good education and you have a legal responsibility to ensure that they go to school on time, all of the time.

Pupils should only be absent from school if:

- They are too ill to attend
- They have a medical appointment that can't be arranged out of school hours
- There are exceptional circumstances
- Advanced permission has been granted from school

Leave of Absence during term time:

We wish to remind you of our policy regarding holidays or time taken during school time to travel. School does not authorise holidays taken during term time. Time taken out of school has a significant impact on learning.

We are noticing a trend of holidays being taken during June, July and September. We ask that holidays are taken during allocated school holiday dates. The calendar for 2026-2027 can be found by visiting our school website and has been sent on Parent App for your information.

Our school have a two-week holiday in May /June in order to support parents who wish to take their children away at quieter times in the season. Requests for holidays during term time due to being quieter and out of season will not be granted or classed as exceptional circumstances.

If a parent/carer takes a child on holiday, the Local Authority may issue a **Penalty Notice of £160 per parent per child**, reduced to **£80 per parent per child** if paid within 21 days.

If you are experiencing issues with your child's attendance the school's attendance team are there to support. Please contact the school should you require their help.

